

Governing Board Meeting

James Hixson Board Room
Thursday, February 8, 2024
7:00pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Michael Metzger, Greenwood Community School Corporation; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Ms. Becky Nelson, Franklin Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Linda Polesel, Clark Pleasant Community School Corporation

Absent: Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Steve Johnson, Perry Township Schools; Gary Robinson, Center Grove Community School Corporation

1 Pledge and Welcome

Greg Waltz, Board President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 7:00 p.m. by Vice President, Dawn Downer. Mrs. Downer welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Lee Shively representing Perry Township in the absence of Steve Johnson; Alvin Bible, C9 Teacher's Association Representative; Mike Quaranta, Assistant Director; Michelle Davis, Adult Education Director; and Laura Showalter, Benefits Coordinator/Executive Assistant.

No changes or additions to the agenda were presented.

2 Board Reorganization

- Board President
- Board Vice President
- Board Secretary
- Corporation Treasurer
- School Attorney

Minutes:

Dawn Downer moved for approval of the individuals and positions as follows:

Greg Waltz, President

Mike Metzger, Vice President

Becky Nelson, Secretary

Cindy Payton, School Treasurer

Michelle Cooper, School Attorney

Jill Laker seconded the motion for approval. Motion passed 6-0.

3 Appointment of Board of Finance Officers

Minutes:

It was the consensus of the Board to have same officers as just elected as the Board of Finance Officers.

Dawn Downer moved for approval of the Appointment of Board of Finance Officers. Linda Polesel seconded the motion. Motion passed 6-0.

At this point, Dawn Downer turned the meeting over to the newly elected Vice President, Mike Metzger.

4 Request Approval of Governing Board Dates and Times

Minutes:

The Board was presented with the Governing Board Dates and Times for the 2024-2025 school year.

Dawn Downer moved for approval of the Governing Board Dates and Times. Lee Shively seconded the motion. Motion passed 6-0.

Attachments:

[Meeting Dates 24.25.pdf](#)

5 Program Showcase - Exercise Science

Mark Rund, Instructor

Minutes:

Mr. Rund and the Exercise Science students demonstrated different techniques performed by athletic trainers. Mr. Rund outlined his program and the students shared what their plans are for the future.

6 Approval of Consent Agenda Items

Minutes:

Dawn Downer moved for approval of the Consent Agenda Items as presented. Jill Laker seconded the motion. Motion passed 6-0.

6.1 Financial Report and Claims

Attachments:

[Check Date 01-05-2024 1 .pdf](#)

[Check Date 01-19-2024.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

6.2 Personnel Recommendations

Attachments:

[HS Personnel Report 2.8.24.pdf](#)

6.3 Minutes for Approval

Attachments:

[Minutes 1.11.24.pdf](#)

6.4 Donations

Attachments:

[O Brien Toyota Donation.pdf](#)
[Torres Realty Donation.pdf](#)

7 Old Business

7.1 Update on Building Project

Minutes:

Dr. Kovach explained that they had just met with Pepper Construction and Lancer and Associates. He stated that it is the plan to begin the punch list walk throughs on each new building.

8 Items of Action - ACTION

8.1 Request Approval of Overnight Travel

Indiana Prostart Competition - February 29, 2024 through March 1, 2024 - Muncie, Indiana

Minutes:

Dr. Kovach reminded the Board that last month this item was tabled due to the fact that the overnight travel form lacked pertinent information. He shared the new document and requested approval of the overnight travel.

Dawn Downer moved for approval of the overnight travel. Linda Polesel seconded the motion. Motion passed 6-0.

Attachments:

[Indiana Prostart Competition - Request for Approval of Overnight Travel - 02 29 2024 - 03 01 2024 1 .pdf](#)

8.2 Request to change previously approved access road out of building project account. Updated request to pay for access road to be paid from Operations Budget.

Minutes:

Dr. Kovach explained that it had originally been approved to be paid out of the project budget. He is now requested that it be paid directly to CASE construction to save overhead monies that would be charged by Pepper Construction.

Jill Laker moved for approval to pay for access road from the Operations Budget. Dawn Downer seconded the motion. Motion passed 6-0.

Attachments:

[Case Construction Driveway.pdf](#)

8.3 Request Approval to pay for Gas Line Installation for new welding building out of Cash Balance

Minutes:

The existing gas line that was out by the new welding building was too small so a new gas line running to 31 was installed. Dr. Kovach requested that this be paid for from the cash balance.

Linda Polesel moved for approval to pay for the new gas line out of cash balance. Becky Nelson seconded the motion. Motion passed 6-0.

Attachments:

[Gas Line Invoice.pdf](#)

8.4 Request Approval of Change Order for Spray Foam

Minutes:

Dr. Kovach requested approval for a change order for spray foam to be used in the corridor that leads into the multi purpose room. This is in order to prevent exposed pipes from freezing.

Jill Laker moved for approval of the change order for spray foam installation. Lee Shively seconded the motion. Motion passed 6-0.

Attachments:

[2100221 C9 OCO 08 - Unit A Connector Ceiling Spray Foam.pdf](#)

8.5 Request Approval to Purchase New Cameras

- To be paid from Rainy Day Fund. This will be reimbursed by the City of Greenwood.

Minutes:

Dr. Kovach reminded the Board that the City of Greenwood awarded Central Nine Career Center \$100,000 for security purposes. Dr. Kovach requested approval to purchase new security cameras with the grant money. He explained that our current camera system is outdated and needs replaced. He explained that the grant we received was a reimbursable grant meaning we pay upfront for the equipment and then are reimbursed. Dr. Kovach requested approval to pay for the camera system from the rainy day fund and replace it when we receive the grant monies.

Lee Shively moved for approval to purchase the new camera system. Dawn Downer seconded the motion. Motion passed 6-0.

Attachments:

[Central Nine Avigilon Proposal 1-15-24.pdf](#)

8.6 Request Approval of Mini Bus Donation

Minutes:

Dr. Kovach explained that in July, 2021, Central Nine donated a mini bus to an area church. He explained that we still have another mini bus that he is requesting be donated to the same church. He explained that the mini bus is out of operation and is not used by Central Nine.

Linda Polesel moved for approval of the mini bus donation. Dawn Downer seconded the motion. Motion passed 6-0.

9 Director's Comments and Items of Information

Dr. Kovach, Director

Comprehensive Local Needs Assessment for Perkins--stakeholder meeting recap.

Minutes:

Dr. Kovach shared the Director's Comments and Items of Information (listed above).

9.1 February Students of the Month

Minutes:

Dr. Kovach shared the February Students of the Month (attached).

Attachments:

[Feb SOTM 24 .pdf](#)

9.2 Upcoming Dates and Events

February 19, 2024 - Presidents' Day - No School

Next Governing Board Meeting - March 14, 2024- Program Showcase: School Resource Officer

Minutes:

Dr. Kovach shared the upcoming dates and events (listed above).

10 High School Division Update

Minutes:

Mike Quaranta shared the High School Division Update (attached).

Attachments:

[February 2024 High School Board Report.pdf](#)

11 Adult Education Division Action and Items of Information

11.1 Approval of Adult Education Personnel Report

Minutes:

Michelle Davis requested approval of the Adult Education Personnel Report.

Jill Laker moved for approval of the Adult Education Personnel Report as presented. Lee Shively seconded the motion. Motion passed 6-0.

Attachments:

[Adult Education Personnel Report for Feb.2024.pdf](#)

11.2 Request Approval of ABE and IELCE Grant Assurances Program Year 2024

Minutes:

Michelle Davis requested approval to submit the ABE and IELCE Grants for Program Year 2024.

Dawn Downer moved for approval for submission of the ABE and IELCE Grants. Lee Shively seconded the motion. Motion passed 6-0.

Attachments:

[Central Nine Career Center PY24 Assurances 1 IELCE.pdf](#)

[Central Nine Career Center PY24 Assurances 1 .pdf](#)

12 Adult Education Monthly Update

Adult Ed Goals 2023-2024

Minutes:

Michelle Davis shared the Adult Education Monthly Update (attached).

Attachments:

[February Board - January Enrollment 2024.pdf](#)

13 Public Comments

Minutes:

Michelle Davis shared the CTE and Adult Education Days are coming up at the State House. Dr. Kovach shared that February is CTE month.

14 Board Member Comments

Minutes:

None presented.

15 Adjournment

Minutes:

With no further business, Dawn Downer moved for adjournment at 7:56 p.m.