

Governing Board Meeting

James Hixson Board Room
Thursday, August 8, 2024
6:00pm

Present: Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation; Mr. Steve Johnson, Perry Township Schools; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Ms. Becky Nelson, Franklin Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Linda Polesel, Clark Pleasant Community School Corporation; Scott Alexander, Center Grove Community School Corporation

1 Pledge and Welcome

Greg Waltz, Board President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 6:00 p.m. by Mr. Greg Waltz, President. Mr. Waltz welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Alvin Bible, C9TA Representative; Caleb Elliott, School Resource Officer; Michelle Davis, Adult Education Director; Mike Quaranta, Assistant Director; and Laura Showalter, Executive Assistant/Benefits Coordinator.

Dr. Kovach shared that there was an addition to the agenda. He stated that Item 2.2 added the recommendation to hire the new Pre-Nursing Instructor.

Mike Metzger moved for approval of the addition to the agenda. Dawn Downer seconded the motion. Motion passed 8-0.

2 Approval of Consent Agenda Items

Minutes:

Mike Metzger moved for approval of the Consent Agenda Items as presented. Linda Polesel seconded the motion. Motion passed 8-0.

2.1 Financial Report and Claims

Attachments:

[CHECK DATE 07-05-2024.pdf](#)

[CHECK DATE 07-19-2024.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)
[Financial 4.pdf](#)

2.2 Personnel Recommendations

Attachments:

[REV HS Personnel Report 8.8.24.pdf](#)

2.3 Minutes for Approval

Attachments:

[Minutes 7.11.24.pdf](#)

2.4 Donations

Attachments:

[Ford Donation.pdf](#)

3 Old Business

3.1 Update on Building Project

Minutes:

Dr. Kovach shared that the completion of the building should be done after a few punch items are taken care of. He shared that we are still holding the final payment to Pepper Construction until the punch list is completed.

4 Items of Action - ACTION

5 Director's Comments and Items of Information

Dr. Kovach, Director

Based on the current versions of the graduation proposals currently at the state level, the Department of Education and the Commission for Higher Education want to meet with a few members of IACTED. I am planning on attending both meetings to discuss our perspective and thoughts (CTE director). We have a document we have created as an association to present to the parties involved.

Minutes:

Dr. Kovach shared the Director's Comments and Items of Information (listed above).

5.1 Upcoming Dates and Events

August 15, 2024 - Meet The Teacher Night - 5:30 p.m. to 7:00 p.m.

September 2, 2024 - Labor Day- No School

Next Governing Board Meeting - September 12, 2024- Program Showcase: Criminal Justice

Minutes:

Dr. Kovach shared the upcoming dates and events (listed above).

6 High School Division Update

Minutes:

Mike Quaranta shared the High School Division Update (attached).

Attachments:

[August 2024 - High School Board Report REVISED .pdf](#)

7 Adult Education Division Action and Items of Information

7.1 Request Approval of Adult Education Personnel Report

Minutes:

Michelle Davis moved for approval of the Adult Education Report.

Mike Metzger moved for approval of the Adult Education Personnel Report as presented. Dawn Downer seconded the motion. Motion passed 8-0

Attachments:

[Adult Education Personnel Report for August 2024.pdf](#)

7.2 Request Approval for 4 Adult Education Employees to attend the the IAACE Conference

- IAACE (Indiana Association of Adult and Continuing Education) Conference, Belterra Casino Resort, Florence, Indiana - October 2-4, 2024.

Minutes:

Michelle Davis requested approval for 4 adult education employees to attend the IAACE Conference in Florence, Indiana - October 2-4, 2024.

Dawn Downer moved for approval of the overnight travel. Linda Polesel seconded the motion. Motion passed 8-0.

Attachments:

[Request for Approval of 4 Adult Education staff members to attend the IAACE conference fall 2024.pdf](#)

7.3 Request Approval of the MOU for CDA (Child Development Associate) Class

Minutes:

Michelle Davis requested approval of the Memorandum of Understanding for the Child Development Associate Class. She shared that the MOU had been reviewed by legal counsel.

Dawn Downer moved for approval of the MOU for the CDA class. Becky Nelson seconded the motion. Motion passed 8-0.

Attachments:

[Central 9 Career Center RFF FY 25 2 .pdf](#)

7.4 Request Approval to Transfer Expenditures Between Funds

Minutes:

Michelle Davis requested approval to transfer expenditures between funds. She stated that she has been working closely with Paul Gabriel, Administrator Assistance.

Mike Metzger moved for approval to transfer expenditures between funds. Linda Polesel seconded the motion. Motion passed 8-0.

Attachments:

[Adjustments 08-08-2024.pdf](#)

7.5 Request Approval to accept the Administrator Assistance Contract for 60 hours for Paul Gabriel

Minutes:

Michelle Davis requested approval to accept the Administrator Assistance Contract for an additional 60 hours for Paul Gabriel to continue to work on cleaning up the adult education funds.

Jill Laker moved for approval to accept the contract with Administrator Assistance for an additional 60 hours. Linda Polesel seconded the motion. Motion passed 8-0.

Attachments:

[Administrator Assistance Agreement.pdf](#)

8 Adult Education Monthly Update

Adult Ed Goals 2024-2025

Minutes:

Michelle Davis shared the Adult Education Monthly Update (attached).

9 Public Comments

Minutes:

None presented.

10 Board Member Comments

Minutes:

None presented.

11 Adjournment

Minutes:

With no further business, Mike Metzger moved for adjournment at 6:25 p.m.