

# Governing Board Meeting

James Hixson Board Room  
Thursday, September 12, 2024  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation; Mr. Steve Johnson, Perry Township Schools; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Linda Polesel, Clark Pleasant Community School Corporation

**Absent:** Ms. Becky Nelson, Franklin Community School Corporation; Scott Alexander, Center Grove Community School Corporation

## 1 Pledge and Welcome

Greg Waltz, Board President

---

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

### Minutes:

The meeting was called to order at 7:00 p.m. by Mr. Greg Waltz, President. Mr. Waltz welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Mr. Alvin Bible, C9TA representative; Michelle Davis, Adult Education Director; David Lucid, Criminal Justice Instructor; Kerria Carter, Criminal Justice Instructor; and Laura Showalter, Executive Assistant/Benefits Coordinator.

Dr. Kovach requested that Item 6.4 Change Order for Pepper Construction be added to the agenda. Mike Metzger moved for approval of the addition of Item 6.4 to the agenda. Steve Johnson seconded the motion. Motion passed 6-0.

## 2 Program Showcase - Criminal Justice

Kerria Carter and David Lucid, Instructors

---

### Minutes:

Kerria Carter and David Lucid, Criminal Justice Instructors, introduced their students. The students outlined what they are learning in the program and then did a handcuffing demonstration for the Board.

## 3 School Data Presentation

### Minutes:

Dr. Kovach presented each district with their school data for the 23-24 school year. He also presented the overall data with all districts included.

## 4 Approval of Consent Agenda Items

---

### Minutes:

Dawn Downer moved for approval of the Consent Agenda Items as presented. Linda Polesel seconded the motion. Motion passed 6-0.

### 4.1 Financial Report and Claims

---

#### Attachments:

[CHECK DATE 08-02-2024.pdf](#)

[CHECK DATE 08-16-2024.pdf](#)

[CHECK DATE 08-30-2024 1 .pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

### 4.2 Personnel Recommendations

---

#### Attachments:

[HS Personnel Report 9.12.24.pdf](#)

### 4.3 Minutes for Approval

---

#### Attachments:

[Minutes 8.8.24.pdf](#)

### 4.4 Donations

---

#### Attachments:

[Ivy Tech Donation.pdf](#)

[Our Lady of Greenwood Donation.pdf](#)

## 5 Old Business

---

### 5.1 Update on Building Project

---

#### Minutes:

Dr. Kovach reminded the Board that the final payment to Pepper Construction was tabled because they had not completed the punch list. He shared that at this time the punch list was complete except for some warrant work that was waiting on parts.

## 6 Items of Action - ACTION

---

## 6.1 Request Approval for Out of State Travel

---

- Jon Keen, Auto Collision Instructor, to attend Color Matching Class in Chicago, Illinois, from November 12 to 14, 2024. The cost of the out-of-state travel to be covered by Performance Refinish.

### Minutes:

Dr. Kovach requested approval for Mr. Jon Keen, Auto Collision, to attend the Color Matching Class in Chicago, Illinois, from November 12-14, 2024.

Mike Metzger moved for approval of the Out of State Travel. Steve Johnson seconded the motion. Motion passed 6-0.

### Attachments:

[Color Matching Class - Request for Approval of Out of State Travel - 11 12 2024 - 11 14 2024 2 .pdf](#)

## 6.2 Request Approval to purchase from the Cash Balance 5 Pulse welders and to take the old Welding classroom/lab and convert it to a classroom/lab for Advanced Manufacturing for a total amount of \$131,303.08

---

### Minutes:

Dr. Kovach requested approval to purchase from the Cash Balance 5 pulse welders and to take the old welding classroom/lab and convert it to a classroom/lab for Advanced Manufacturing for a total of \$131,303.08.

A discussion was held regarding depleting the cash balance with so many uncertainties that could occur during this school year. It was discussed if a work session should be held for the Board to meet with John Showalter, Cindy Payton, and Dr. Kovach to get their input on anticipated needs in the near future. It was decided that a work session would be held on October 24, 2024.

It was the consensus of the Board to split the action item in order to purchase the 5 pulse welders and table the conversion of the welding lab/classroom to Advanced Manufacturing.

Mike Metzger moved to table the conversion of the former welding classroom/lab until a work session could be held but moved for approval to purchase the 5 pulse welders. Jill Laker seconded the motion. Motion passed 6-0.

### Attachments:

[Sutton Garten Quote.pdf](#)

[Midway Const. Remodel Quote.pdf](#)

[CIH Quote.pdf](#)

[Midway Const. Deck Painting Quote.pdf](#)

[Alpine Duct Cleaning Quote.pdf](#)

## 6.3 Request Approval to scrap machines from the Precision Machining program that are outdated, in disrepair and not part of the curriculum

---

- The cost for removal will be \$4,250

### Minutes:

Dr. Kovach requested approval to remove certain machines from the Precision Machining Program that are outdated, in disrepair, and no longer part of the curriculum.

Jill Laker moved for approval to remove the outdated machines from the Precision Machining Program.

Linda Polesel seconded the motion. Motion passed 6-0.

**Attachments:**

[Central 9 Machinery.pdf](#)

## 6.4 Request Approval of change order from Pepper Construction

---

**Minutes:**

Dr. Kovach presented the updated bill from Pepper that includes the credit of \$4,096.48.

Linda Polesel moved for approval of the change order from Pepper Construction. Dawn Downer seconded the motion. Motion passed 6-0.

**Attachments:**

[2100221 C9 OCO 10 -Lift Station Damage Credit.pdf](#)

## 7 Director's Comments and Items of Information

---

Dr. Kovach, Director

-Director's Evaluation

-Potential for October board meeting date and/or time change (currently October 10th, at 7:00 pm)

**Minutes:**

Dr. Kovach explained that the Board will need to do his annual evaluation. Mr. Waltz shared that a packet was provided for them with the evaluation tools in it. He also stated that Laura Showalter will be sending out an electronic version of the evaluation tools. The evaluation materials should be completed and returned to Laura Showalter by September 27, 2024

It was decided that an Executive Session will be held on October 10, 2024, before the regular session meeting at 6:45 p.m. to review Dr. Kovach's evaluation.

Dr. Kovach shared that for the past few years, the October Board meeting has been moved a week early due to Fall Break. It was the consensus of the Board to keep the 7:00 p.m. start time for the regular session meeting on October 10, 2024.

### 7.1 September Students of the Month

---

**Minutes:**

Dr. Kovach presented the September Students of the Month (attached).

**Attachments:**

[September 24 slides.pdf](#)

### 7.2 Upcoming Dates and Events

---

September 18, 2024 - Advisory Board Fall Meeting and Reception

- 1:00 p.m. - 1:30 p.m. - Advisory Board members are invited to your classrooms to observe and/or engage with students
- 1:30 p.m. - 2:15 p.m. - Advisory Board Meetings in your classrooms
- 2:15 p.m. - Refreshments in The Commons

October 7-18, 2024 - Fall Break

Next Governing Board Meeting - October 10, 2024- Program Showcase: Veterinary Careers

**Minutes:**

Dr. Kovach shared the upcoming dates and events (listed above).

## 8 High School Division Update

---

**Minutes:**

Dr. Kovach shared the High School Division Update (attached).

**Attachments:**

[September 2024 High School Board Report.pdf](#)

## 9 Adult Education Division Action and Items of Information

---

### 9.1 Approval of Adult Education Personnel Report

---

**Minutes:**

Michelle Davis requested approval of the Adult Education Personnel Report.

Dawn Downer moved for approval of the Adult Education Personnel Report as presented. Linda Polesel seconded the motion. Motion passed 6-0.

**Attachments:**

[Adult Education Personnel Report for September2024.pdf](#)

### 9.2 Request Approval to accept the Administrator Assistance Contract for Paul Gabriel to work 5 hours per month August, 2024-June, 2025 (not to exceed 60 hours)

---

**Minutes:**

Michelle Davis requested approval of the contract with Administrator Assistance to have Paul Gabriel work 5 hours per month from August, 2024 - June, 2025.

Linda Polesel moved for approval of the Administrator Assistance Contract for 5 hours per month from August, 2024- June, 2025 not to exceed 60 hours. Dawn Downer seconded the motion. Motion passed 6-0.

**Attachments:**

[Administrator Assistance Contract.pdf](#)

### 9.3 Request Approval of the Professional Services Agreement with Ivy Tech

## Community College

---

**Minutes:**

Michelle Davis requested approval of the Professional Services Agreement with Ivy Tech Community College.

Dawn Downer moved for approval of the Professional Services Agreement with Ivy Tech Community College. Linda Polesel seconded the motion. Motion passed 6-0.

**Attachments:**

[2024-05-01 PSA Ivy Tech and C9 1 1 .pdf](#)

### 9.4 Request Approval of Fund to Fund Changes

---

**Minutes:**

Michelle Davis requested approval of fund to fund changes.

Dawn Downer moved for approval of the fund to fund changes. Mike Metzger seconded the motion. Motion passed 6-0.

**Attachments:**

[Fund to Fund Changes 09-12-24.pdf](#)

## 10 Adult Education Monthly Update

---

Adult Ed Goals 2024-2025

**Minutes:**

Michelle Davis shared the Adult Education Monthly Update (attached).

**Attachments:**

[C9 fast facts comparison 2022-23 - 2023-24.pdf](#)  
[September Board - August Enrollment 2024.pdf](#)

## 11 Public Comments

---

**Minutes:**

None presented.

## 12 Board Member Comments

---

**Minutes:**

None presented.

## 13 Adjournment

---

**Minutes:**

With no further business, Mike Metzger moved for adjournment at 8:41 p.m.