

# Governing Board Meeting

James Hixson Board Room  
Thursday, November 14, 2024  
7:00pm

**Present:** Mrs. Cindy Payton, Business Manager, Central Nine Career Center; Mr. Greg Waltz, Nineveh Hensley Jackson United School Corporation; Mr. Michael Metzger, Greenwood Community School Corporation; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Ms. Jill Laker, Beech Grove City Schools; Linda Polesel, Clark Pleasant Community School Corporation; Scott Alexander, Center Grove Community School Corporation

**Absent:** Mr. Steve Johnson, Perry Township Schools; Ms. Becky Nelson, Franklin Community School Corporation

## 1 Pledge and Welcome

Greg Waltz, Board President

---

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

### Minutes:

The meeting was called to order at 7:00 p.m. by President, Mr. Greg Waltz. Mr. Waltz welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Rick Ferguson, Major Tool; Alvin Bible, C9TA Representative; Steve Owen, C9TA Representative; Michelle Augustine, Innovation Coach; Gabriel Wright, Precision Machining Instructor; Michelle Davis, Adult Education Director and Laura Showalter, Executive Assistant/Benefits Coordinator.

No additions/changes to the agenda were presented.

## 2 Recognition of Rick Ferguson with Major Tool

- Indiana ACTE 2024 Citation Award

### Minutes:

Dr. Kovach presented Rick Ferguson, Major Tool with the ACTE 2024 Citation Award.

## 3 Program Showcase - Precision Machining Technology

Gabriel Wright, Instructor

---

### Minutes:

Gabriel Wright, Precision Machining Instructor shared what students are learning in his program curriculum.

## 4 Approval of Consent Agenda Items

**Minutes:**

Scott Alexandar moved for approval of the Consent Agenda Items as presented. Mike Metzger seconded the motion. Motion passed 6-0.

#### 4.1 Financial Report and Claims

---

**Attachments:**

[CHECK DATE 10-11-2024.pdf](#)  
[CHECK DATE 10-25-2024.pdf](#)  
[Financial 1.pdf](#)  
[Financial 2.pdf](#)  
[Financial 3.pdf](#)

#### 4.2 Personnel Recommendations

---

**Attachments:**

[HS Personnel Report 11.14.24.pdf](#)

#### 4.3 Minutes for Approval

---

**Attachments:**

[Minutes 10.10.24.pdf](#)  
[Ex. Session Minutes 10.10.24.pdf](#)  
[Budget Workshop Minutes 10.24.24.pdf](#)

#### 4.4 Donations

---

**Attachments:**

[C9TA Donation.pdf](#)

### 5 Items of Action - ACTION

---

#### 5.1 Request Approval to Remove Fixed Assets from Inventory

---

**Minutes:**

Dr. Kovach stated that Vincennes donated new mills to the Precision Machining program; therefore, he requests removing 9 of the old mills from the inventory.

Linda Polesel moved to remove the fixed assets from inventory. Scott Alexander seconded the motion. Motion passed 6-0.

**Attachments:**

[Mill Removal.pdf](#)

#### 5.2 Request Approval to take the old Welding classroom/lab and convert it to a classroom/lab for Advanced Manufacturing

---

**Minutes:**

Dr. Kovach reminded the Board that this action item had been tabled at the October Board meeting until a work session was held. The work session was held on October 24, 2024, and it was the consensus of the Board to not approve this action item.

Greg Waltz moved to deny the request to convert the old welding classroom/lab into a classroom/lab for Advanced Manufacturing. Mike Metzger seconded the motion. Motion passed 6-0.

### 5.3 Request Approval of Revised CERT Agreement

---

**Minutes:**

Dr. Kovach explained that this is a revised CERT agreement based on count day numbers. He requested approval of the revised CERT agreement.

Scott ALEXander moved for approval of the revised CERT Agreement. Dawn Downer seconded the motion. Motion passed 6-0.

**Attachments:**

[Revised CERT Agreement.pdf](#)

### 5.4 Request Approval of Pay Rate Increases for Certified Staff

---

- Highly Effective 3% Increase
- Effective 2.25% Increase

**Minutes:**

Dr. Kovach stated that he has been in negotiations with the Central Nine Teacher's Association regarding pay rate increases. He shared that an agreement had been met to give highly effective instructors a 3% rate increase and effective instructors a 2.25% increase.

Scott Alexander moved for approval of the pay rate increases for Certified Staff. Dawn Downer seconded the motion. Motion passed 6-0.

### 5.5 Request Approval to Increase Administration and Non Certified Staff from 1% to 3% salary increases to match the Certified Staff Increase for 24-25

---

- Highly Effective 3% Increase
- Effective 2.25% Increase

**Minutes:**

Dr. Kovach reminded the Board that earlier this year, they had approved a 1% increase for the Administration and Non Certified Staff. He requested that these employees be raised to a 3% increase for highly effective employees and 2.25% for effective employees. He also stated that this increase would apply to the Executive Director.

Scott Alexander moved for approval to increase Administration and Non Certified staff from 1% to 3% increases to match the Certified Staff increase for 24-25. Linda Polesel seconded the motion. Motion passed 6-0.

### 5.6 Request for Approval to Renew the Computer Lease with Apple, Inc. to upgrade

## the Digital Design Computers

---

### **Minutes:**

Dr. Kovach requested approval to renew the Computer Lease with Apple, Inc. to upgrade the Digital Design program computers. He stated that this covered 62 new Macs for the program.

Mike Metzger moved for approval of the computer lease with Apple, Inc. Dawn Downer seconded the motion. Motion passed 6-0.

## 6 Director's Comments and Items of Information

Dr. Kovach, Director

---

### **Minutes:**

Dr. Kovach shared with the Board that the City of Greenwood is requesting 3 items be completed regarding the construction project before they will release our construction dollars.

### 6.1 November Students of the Month

---

#### **Minutes:**

Dr. Kovach shared the November Students of the Month (attached).

#### **Attachments:**

[November SOTM 4 .pdf](#)

### 6.2 Upcoming Dates and Events

---

November 27-29, 2024 - Thanksgiving Break

December 12, 2024 - Prospective Student Open House, 5:30 p.m. to 7:00 p.m.

Next Governing Board Meeting - December 12, 2024

#### **Minutes:**

Dr. Kovach shared the upcoming dates and events with the Board (listed above).

## 7 High School Division Update

---

### **Minutes:**

Dr. Kovach shared the High School Division Update (attached).

#### **Attachments:**

[November High School Board Report.pdf](#)

## 8 Adult Education Division Action and Items of Information

---

### 8.1 Approval of Adult Education Personnel Report

---

**Minutes:**

Michelle Davis requested approval of the Adult Education Personnel Report.

Scott Alexander moved for approval of the Adult Education Personnel Report as presented. Linda Polesel seconded the motion. Motion passed 6-0.

**Attachments:**

[REVISED Adult Education Personnel Report for November 2024-rev 1.pdf](#)

## 8.2 Request Approval to Transfer Revenue Between Funds

---

**Minutes:**

Michelle Davis requested approval of the transfer of revenue between funds as part of the clean-up process from the recent State Board of Accounts Audit.

Dawn Downer moved for approval to transfer revenue between funds. Scott Alexander seconded the motion. Motion passed 6-0.

**Attachments:**

[October Move funds.pdf](#)

## 9 Adult Education Monthly Update

---

Adult Ed Goals 2024-2025

**Minutes:**

Michelle Davis shared the Adult Education Monthly Update (attached).

**Attachments:**

[November Board - October Chart.pdf](#)

## 10 Public Comments

---

**Minutes:**

None presented.

## 11 Board Member Comments

---

**Minutes:**

None presented.

## 12 Adjournment

---

**Minutes:**

With no further business, Mke Metzger moved for adjournment at 7:45 p.m.