



Request for Approval of Out of State/Overnight Travel

Type of Travel	Out of State and Overnight Travel
Program	Medical Assisting and Bio Med
Instructor(s)	Kaylie Dowell, Hope Bell
Event	Anatontage Conference
Location	Santa Clara, California
Dates	07/09/2025 - 07/11/2025
Rationale	Learn how to integrate the most up to date Anatontage Technologies for hands-on experience in the classroom.
Instructor Cost	
Funding Source	Corporate
Registration	\$1,000.00 (2 registrations)
Transportation	\$1200.00 (2 round trip flights)
Lodging	\$1690.00 (2 rooms / 4 nights)
Parking	0.00
Meals	\$360.00 (\$60.00 per day per instructor - 2 instructors)
Total Cost	\$4240.00