

Governing Board Meeting

James Hixson Board Room
Thursday, March 13, 2025
6:00pm

Present: Cindy Payton, Business Manager, Central Nine Career Center; Michael Metzger, Greenwood Community School Corporation; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Becky Nelson, Franklin Community School Corporation; Linda Polesel, Clark Pleasant Community School Corporation; Scott Alexander, Center Grove Community School Corporation; Brian Downard, Beech Grove City Schools; Chris Lewis, Perry Township Schools; Ed Harvey, Nineveh Hensley Jackson United School Corporation

1 Pledge and Welcome

Mike Metzger, Board President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 7:01 p.m. by Board President, Mr. Mike Metzger. Mr. Metzger welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Shaun Martin, Curriculum and Instruction Specialist; Michelle Davis, Adult Education Director, Mike Quaranta, Assistant Director; and Laura Showalter, Executive Assistant/Benefits Coordinator.

No additions/changes to the agenda were presented.

2 Program Showcase - Academic Integration Specialist

Shaun Martin

Minutes:

Mr. Shaun Martin introduced himself and shared a Google Sheet with the Board outlining what that position entails. Mr. Martin shared several projects that he has done collaboratively with the instructions to enhance student instruction.

3 Approval of Consent Agenda Items

Minutes:

Dawn Downer moved for approval of the Consent Agenda Items as presented. Chris Lewis seconded the motion. Motion passed 8-0.

3.1 Financial Report and Claims

Attachments:

[CHECK DATE 02-14-2025.pdf](#)
[CHECK DATE 02-28-2025 1 .pdf](#)
[Financial 1.pdf](#)
[Financial 2.pdf](#)
[Financial 3.pdf](#)

3.2 Personnel Recommendations

- No High School Personnel Report

3.3 Minutes for Approval

Attachments:

[Minutes 2.13.25.pdf](#)

3.4 Donations

- Nissan Donation
- Early Childhood Donation

Attachments:

[Nissan Donation.pdf](#)
[Early Childhood Donation.pdf](#)

4 Items of Action - ACTION

4.1 Request Approval of Perkins Grant

- \$786,794

Minutes:

Dr. Kovach stated that each year at this time, we get the new Perkins Grant to work through. We currently do not know that amount but we work on last year's amount until we get the new amount. He requested approval to submit the Perkins Grant based on last year's amount. Dr. Kovach will notify the Board when he is given the actual amount.

Dawn Downer moved for approval to submit the Perkins Grant. Becky Nelson seconded the motion. Motion passed 8-0.

4.2 Request Approval of Overnight Travel

- HOSA State Leadership Conference, April 14-16, 2025, Indianapolis, Indiana

Minutes:

Dr. Kovach requested approval for our Instructors and students to attend the overnight HOSA State Leadership Conference in Indianapolis, Indiana, April 14-16, 2025.

Scott Alexander moved for approval of the overnight travel. Brian Downard seconded the motion. Motion passed 8-0.

Attachments:

[HOSA State Leadership Conference - Request for Approval of Out of State Travel - 04 14 2025 - 04 16 2025.pdf](#)

4.3 Request Approval of Out of State Travel

- Site Visit of Criminal Justice Program - April 4, 2025, Great Oaks Career Center, Wilmington, Ohio
- Anatomage Conference - July 9-11, 2025, Santa Clara, California
- Capstone/Feedback Judging - April 3, 2025, Miami Valley Career Technical Center, Clayton, Ohio
- 2025 ACTE Vision Conference
- National Policy Seminar - March 16-19, 2025, Washington, DC - No Cost Associated

Minutes:

Dr. Kovach requested approval of out of state travel.

Scott Anderson moved for approval of the out-of-state travel. Ed Harvey seconded the motion. Motion passed 8-0.

Attachments:

[Site visit of their criminal justice program - TEMPLATE - Request for Approval of Out of State Travel - 04 04 2025 - 04 04 2025.pdf](#)
[Anatomage Conference - TEMPLATE - Request for Approval of Out of State Travel - 07 09 2025 - 03 07 2025.pdf](#)
[Capstone Feedback Judging - Request for Approval of Out of State Travel - 04 03 2025 - 04 03 2025.pdf](#)
[ACTE Vision - Request for Approval of Out of State Travel - 12 09 2025 - 12 12 2025.pdf](#)

4.4 Board of Finance - Approve Cancellation of Outdated Checks

Minutes:

Dr. Kovach requested approval for the cancellation of outdated checks.

Chris Lewis moved for approval of the cancellation of the outdated checks. Linda Polesel seconded the motion. Motion passed 8-0.

Attachments:

[Outdated Checks 2025.pdf](#)

5 Director's Comments and Items of Information

Dr. Kovach, Director

Met with Dr. Jenner, secretary of education, last week as well as Representative Behning concerning various CTE related topics and this year's state budget proposal. Also, met with Representative Davis a couple of weeks ago.

One issue I am getting clarification on is amount of seat time for a CTE program. As we investigate options to increase enrollment, we are considering shortening the duration of each session but adding an additional session during our day. I want to pursue this only if we can continue to get full funding for our programs. April 16th, I am meeting with the C9 framework group to continue this conversation with our school leadership.

Minutes:

Dr. Kovach shared the Director's Comments and Items of Information (listed above).

5.1 March Students of the Month

Minutes:

Dr. Kovach shared the March Students of the Month (attached).

Attachments:

[March SOTM 25.pdf](#)

5.2 Upcoming Dates and Events

March 17-28, 2025 - Spring Break

March 31, 2025 - Classes Resume

Next Governing Board Meeting - April 10, 2025- Program Showcase: Early Childhood

Minutes:

Dr. Kovach shared the Upcoming Dates and Events (listed above).

6 High School Division Update

Minutes:

Mike Quaranta shared the High School Division Update (attached).

Attachments:

[March 2025 - High School Board Report.pdf](#)

7 Adult Education Division Action and Items of Information

7.1 Approval of Adult Education Personnel Report

Minutes:

Michelle Davis requested approval of the Adult Education Personnel Report.

Brian Downard moved for approval of the Adult Education Personnel Report as presented. Linda Polesel seconded the motion. Motion passed 8-0.

Attachments:

[Adult Education Personnel Report for March 2025.pdf](#)

7.2 PY25 ABE/IELCE Grant Continuation Approval

Minutes:

Michelle Davis requested approval for the continuation of PY25 ABE/ICLCE Grant applications

Linda Polesel moved for approval of the PY25 ABE/ICLCE grant applications for Adult Education.

Becky Nelson seconded the motion. Motion passed 8-0.

Attachments:

[Central Nine Career Center Assurances PY25 ABE.pdf](#)
[Central Nine Career Center Assurances PY25 IELCE.pdf](#)

8 Adult Education Monthly Update

Adult Ed Goals 2024-2025

Minutes:

Michelle Davis presented the Adult Education monthly update (attached).

Attachments:

[AE Enrollment Update.pdf](#)

9 Public Comments

Minutes:

Michelle Davis shared with the Board that Dr. Kovach is doing a great job at the State level promoting Career and Technical Education.

10 Board Member Comments

Minutes:

The new Board members shared that they recently met individually with Dr. Kovach for an orientation of the Governing Board.

11 Adjournment

Minutes:

With no further business, Scott Alexander moved for adjournment at 7:06 p.m.