

Governing Board Meeting

James Hixson Board Room

Thursday, July 10, 2025

6:00pm

Present: Cindy Payton, Business Manager, Central Nine Career Center; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Becky Nelson, Franklin Community School Corporation; Linda Polesel, Clark Pleasant Community School Corporation; Scott Alexander, Center Grove Community School Corporation; Brian Downard, Beech Grove City Schools; Ed Harvey, Nineveh Hensley Jackson United School Corporation; Sheila Martin, Greenwood Community School Corporation

Absent: Chris Lewis, Perry Township Schools

1 Pledge and Welcome

Dawn Downer, President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 6:15 p.m. by President, Mrs. Dawn Downer. Mrs. Downer welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Joe Preda, Dean of Students; Caleb Elliott, School Resource Officer; Mike Quaranta, Assistant Director; Michelle Davis, Adult Education Director; and Laura Showalter, Executive Assistant/Benefits Coordinator.

2 Approval of Consent Agenda Items

Minutes:

Scott Alexander moved for approval of the consent agenda items as presented.

It was noted that the Executive Session Meeting minutes showed Mike Metzger in attendance but he needed to be deleted to reflect that he was not in attendance

Ed Harvey seconded the motion with the change to the Executive Session Minutes. Motion passed 7-0.

2.1 Financial Report and Claims

Attachments:

[CHECK DATE 06-06-2025.pdf](#)

[CHECK DATE 06-20-2025.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

2.2 Personnel Recommendations

- No High School Personnel Report for July

2.3 Minutes for Approval

Attachments:

[Ex. Session Minutes 6.12.25.pdf](#)
[Minutes 6.12.25.pdf](#)

3 Items of Action - ACTION

3.1 Request Approval of Revision to the 2025-2026 School Calendar

Minutes:

Dr. Kovach requested approval of the revision to the 2025-2026 school calendar. He explained that the Student Open House in December needed to be moved to December 4, 2025 in order for some staff members to attend the ACTE National Conference.

Brian Downard moved for approval of the revision to the 2025-2026 School Calendar. Scott Alexander seconded the motion. Motion passed 7-0.

Attachments:

[REVISED Calendar 2025-2026 Open house change .pdf](#)

3.2 Request Approval of Non-Curricular Student Fees for 2025-2026 School Year

- \$10.00 per student

Minutes:

Dr. Kovach reminded the Board that legislation changed 2 years ago that only allows schools to collect non-curricular fees. Mike Quaranta shared that this fee supports Awards Day and any student activity plans such as CTSO's.

Ed Harvey moved for approval of the Non-Curricular Student Fees for the 2025-2026 School Year. Brian Downard seconded the motion. Motion passed 7-0.

3.3 Request Approval of 2025-2026 Staff Handbook

Minutes:

Mike Quaranta presented the 2025-2026 staff handbook for approval. He shared that minimal changes were made to the 2025-2026 Staff Handbook.

Scott Alexander moved for approval of the 2025-2026 Staff Handbook. Linda Polesel seconded the motion. Motion passed 7-0.

Attachments:

3.4 Request Approval of 2025-2026 Student Handbook

Minutes:

Mr. Joe Preda and Mr. Caleb Elliott presented the 2025-2026 Student Handbook for approval. They stated that a committee of teachers and administrators worked together to update the handbook. Mr. Preda shared that the main change in the handbook is related to steps taken for different discipline issues.

Ed Harvey moved for approval of the 2025-2026 Student Handbook. Linda Polesel seconded the motion. Motion passed 7-0.

Attachments:

[2025-26 Student Handbook Draft 1 .pdf](#)
[Final 2025-26 Student Handbook.pdf](#)

3.5 Request Approval of Insurance Rates for 2025-2026

- 3% increase

Minutes:

Dr. Kovach requested approval of the Insurance Rates for 2025-2026. He shared that this year's increase is 3% which was budgeted; therefore, there is no increase is passed on to the employee. Dr. Kovach stated that if the increase is higher than 5%, Central Nine and the employee split the increase of the cost.

Scott Alexander moved for approval of the Insurance Rates for 2025-2026. Ed Harvey seconded the motion. Motion passed 7-0.

Attachments:

[New Rates Effective 11.1.25.pdf](#)

3.6 Request Approval of Pay Rate Increases for Administration and Non Certified Employees

Minutes:

Dr. Kovach shared that in July, we present the administration and non certified employees for a rate increase. Dr. Kovach requested a 2% increase for the administration and non certified staff.

Scott Alexander moved for approval of the pay rate increase for administration and non certified employees. Linda Polesel seconded the motion. Motion passed 7-0.

Attachments:

[Rate Increase Proposal Adm. Non Cert.pdf](#)

3.7 Request Approval of School Billings

Minutes:

Dr. Kovach requested approval of the school billings. He shared that this billing is based on pre enrollment numbers. In October after the official count day, the billings are revised based on actual

count day numbers.

Ed Harvey moved for approval of the school billings. Becky Nelson seconded the motion. Motion passed 7-0.

Attachments:

[Pre-Enrollment School Billing 25.26.pdf](#)

3.8 Request Approval of Executive Director's Contract

Minutes:

Dawn Downer shared that changes to the contract requested by the Board have been made and reviewed by counsel.

Scott Alexander moved for approval of the Executive Director's Contract. Sheila Martin seconded the motion. Motion passed 7-0.

Attachments:

[Ex. Director Contract Addendum 25-28.pdf](#)

3.9 Request Approval of OrthoIndy Affiliation Agreement

Minutes:

Dr. Kovach reminded the Board that the OrthoIndy Affiliation Agreement had been tabled last month because of questions regarding malpractice insurance. Dr. Kovach stated that we now have malpractice insurance for \$715 per year. He requested approval of the OrthoIndy Affiliation Agreement.

Brian Downard moved for approval of the OrthoIndy Affiliation Agreement. Becky Nelson seconded the motion. Motion passed 7-0.

Attachments:

[Affiliation Agreement Central Nine.pdf](#)

3.10 Request Approval of Removal of Outdated Technology Equipment

Minutes:

Dr. Kovach explained that every few years we have some outdated technology equipment that needs to be removed. He shared that no cost is associated with the removal.

Scott Alexander moved for approval of the removal of outdated technology equipment. Ed Harvey seconded the motion. Motion passed 7-0.

Attachments:

[Technology Disposal 2024-2025 - Displays.pdf](#)

4 Director's Comments and Items of Information

Dr. Kovach, Director

Construction Trades update: starting second tiny home.

Minutes:

Dr. Kovach shared that the Construction Trades program is starting their second tiny home. He explained that

the seniors would be finishing up this year's tiny home and the 1st year students would begin on the new home. A discussion was held regarding profit margin and cost analysis. It was also a concern that the partner schools can build tiny homes and would like for the Construction Trades program to go back to building regular size homes. There was a discussion regarding availability of lots in Greenwood.

4.1 Upcoming Dates and Events

- July 28-29, 2025 - Teacher In-Service Days
- July 30, 2025 - First Day for Students
- August 14, 2025 - Next Governing Board Meeting

Minutes:

Dr. Kovach shared the upcoming dates and events.

5 Adult Education Division Action and Items of Information

5.1 Approval of Adult Education Personnel Report

Minutes:

Michelle Davis requested approval of the Adult Education Personnel Report.

Linda Polesel moved for approval of the Adult Education Personnel Report as presented. Brian Downard seconded the motion. Motion passed 7-0.

Attachments:

[Adult Education Personnel Report for July 2025-rev1.pdf](#)

5.2 Request Approval of Stipend Pay for Professional Development Facilitators

Minutes:

Michelle Davis requested approval of the stipend pay for 3 adult education employees to be professional development facilitators.

Scott Alexander moved for approval of the Stipend Pay for Professional Development Facilitators. Becky Nelson seconded the motion. Motion passed 7-0.

Attachments:

[PDF stipend for Gayle Alisha Nicole 2025 1 .pdf](#)

6 Adult Education Monthly Update

Adult Ed Goals 2025-2026

Minutes:

Michelle Davis shared the Adult Education Monthly Update (attached).

Attachments:

[Total Enrollment Chart 2012-2025.pdf](#)

6.1 Adult Education PY25 Itemized Budget

Minutes:

Michelle Davis shared that this is the third different money allocation from DWD. She stated that last year's budget was 1.4 million and this year Adult Education is only receiving \$819,000. She is hoping to receive additional money but at this point Adult Education will only be running 11 classes until funding is determined. After much discussion, it was suggested that due to course of business that the Adult Education Budget also be approved by the Governing Board.

Attachments:

[PY25 Itemized Budget ABE3 1 .pdf](#)

7 Public Comments

Minutes:

None presented.

8 Board Member Comments

Minutes:

It was asked if the Central Nine Governing Board meetings were being recorded due to recent State legislation. Dr. Kovach stated that we are in compliance and currently airing the meeting on Facebook Live.

9 Adjournment

Minutes:

With no further business, Ed Harvey moved for adjournment at 7:09 p.m.