

Request for Approval to Send Refund to Department of Workforce Development:

Date: 09-08-25

Submitting the PY2425 AE2433 closeout package to DWD, Central Nine Adult Education had received a refund of \$1624.00 from INAEYC (Indiana Association for the Education of Young Children) that had previously been reimbursed as an expense.

Initially, INAEYC charged Central Nine Adult Education for students in the class, but 2 of those students dropped the class before they completed, therefore INAEYC sent Central Nine a refund for those two students who dropped the class.

In order for the closeout to balance, Central Nine Adult Education needs to send the refund to DWD.