

# Governing Board Meeting

James Hixson Board Room  
Thursday, September 11, 2025  
6:00pm

**Present:** Cindy Payton, Business Manager, Central Nine Career Center; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Becky Nelson, Franklin Community School Corporation; Linda Polesel, Clark Pleasant Community School Corporation; Scott Alexander, Center Grove Community School Corporation; Brian Downard, Beech Grove City Schools; Chris Lewis, Perry Township Schools; Ed Harvey, Nineveh Hensley Jackson United School Corporation; Sheila Martin, Greenwood Community School Corporation

## 1 Pledge and Welcome

Dawn Downer, President

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This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

### Minutes:

The meeting was called to order at 6:01 p.m. by Governing Board President, Mrs. Dawn Downer. Mrs. Downer welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Alvin Bible, C9 ISTA representative; Mike Quaranta, Assistant Director; Charles Roberts, Landscape Instructor, Michelle Davis, Adult Education Director and Laura Showalter, Executive Assistant/Benefits Coordinator.

No changes/additions to the agenda were presented.

## 2 Program Showcase - Landscape Management

Charles Roberts, Instructor

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## 3 Approval of Consent Agenda Items

### Minutes:

Brian Downard moved for approval of the consent agenda items as presented. Becky Nelson seconded the motion. Motion passed 6-0.

### 3.1 Financial Report and Claims

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#### Attachments:

[CHECK DATE 08-01-2025.pdf](#)

[CHECK DATE 08-15-2025.pdf](#)

[PAY DATE 08-29-2025.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

## 3.2 Personnel Recommendations

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- No High School Personnel Report

## 3.3 Minutes for Approval

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**Attachments:**

[Ex. Session Minutes 8.14.25.pdf](#)  
[Minutes 8.14.25.pdf](#)

## 4 Items of Action - ACTION

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## 5 Director's Comments and Items of Information

Dr. Kovach, Director

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September 24th, 1:00 pm, at Central Nine, we are hosting our annual advisory board banquet for all CTE programs.

By the October board meeting we should be set up to stream and record the future C9 school board meetings to meet the new requirements. We have been using a laptop in the corner of our board room so far.

After much work it was decided to stay with a two session day for the 2026-2027 school year. Much discussion has taken place since this decision, and I believe we will develop other ideas to increase enrollment and support the students at each of our high schools as everyone looks to expand CTE offerings.

**Minutes:**

A discussion was held regarding CTE programs being offered at the Career Center vs. partner schools. Dr. Kovach shared that discussions are currently being held regarding Central Nine offering satellite programs at the partner schools. Talks with the Superintendents are continuing on how we can provide the best career and technical education for all of our students.

### 5.1 Students of the Month

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**Minutes:**

Dr. Kovach presented the Board with the September Students of the Month (attached).

**Attachments:**

[SOM September 2025.pdf](#)

### 5.2 Upcoming Dates and Events

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- Advisory Board Fall Meeting and Reception - September 24, 2025, 1:00 p.m. to 3:00 p.m.
- Fall Break - October 6-17, 2025
- Classes Resume - October 20, 2025
- Next Governing Board Meeting - October 9, 2025

**Minutes:**

Dr. Kovach shared the upcoming dates and events (listed above).

## 6 High School Division Update

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**Minutes:**

Mike Quaranta shared the High School Division Update (attached).

**Attachments:**

[September 2025 - High School Board Report.pdf](#)

## 7 Adult Education Division Action and Items of Information

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### 7.1 Approval of Adult Education Personnel Report

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- No Adult Education Personnel Report

**Minutes:**

- No Adult Education Personnel Report.

### 7.2 Request Approval of Overnight Travel

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- Request approval for 3 adult education employees to attend the IAACE (Indiana Association of Adult and Continuing Education) Conference; Blue Chip Casino Resort, Michigan City, Indiana on September 24-26, 2025.

**Minutes:**

Michelle Davis requested approval for 3 adult education employees to attend the IAACE Conference in Michigan City, Indiana on September 24-26, 2025. Mrs. Davis assured the Board that all expenses for the conference would be covered with Professional Development money and grant money from the State.

Ed Harvey moved for approval of the overnight travel. Linda Polesel seconded the motion. Motion passed 6-0.

**Attachments:**

[Request for Approval of 3 Adult Education staff members to attend the IAACE conference fall 2025.pdf](#)

### 7.3 Request Approval of plan to pay back old Adult Education Funds

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**Minutes:**

Michelle Davis requested approval of the plan to pay back the old Adult Education Funds required by the State Board of Accounts. The plan is Adult Education will pay \$5,000 per month, and may be adjusted based on available Adult Education Funds to collect up to 1/3 of the annual utility total for the current year. The \$5,000 per month will be placed in fund 1710 (adult education-other local funds).

Periodically, Central Nine Adult Education will transfer this money accrued to the old funds in the red, where it will be used to pay down old balances in Adult Education grants. The Board discussed revisiting this plan annually to ensure that the funds are being repaid in accordance with this plan. It was also discussed that the utilities that Adult Education pay in order to repay the old fund also be revisited annually to ensure the correct amount is being billed to Adult Education.

Linda Polesel moved for approval of the plan to pay back the old Adult Education Funds. Becky Nelson seconded the motion. Motion passed 6-0.

**Attachments:**

[Adult ED Action Item Establish rate for Adult Ed utility payment 1 .pdf](#)

## 7.4 Request Approval of Adult Education ABE/IELCE Budget PY 25.26

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**Minutes:**

Michelle Davis requested approval of the Adult Education ABE/IELCE Budget PY 25.26.

Brian Downard moved for approval of the Adult Education ABE/IELCE 25.26 Budgets. Ed Harvey seconded the motion. Motion passed 6-0.

**Attachments:**

[PY25 Itemized Budget ST FED ABE 1 c9 082925.pdf](#)

[PY25 Itemized Budget IELCE 1 c9082925.pdf](#)

## 7.5 Request for Approval to Send Refund to Department of Workforce Development

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**Minutes:**

Michelle Davis requested for approval to send a refund back to DWD for the INAEYC (Indiana Association for the Education of Young Children) where 2 students dropped the class. In order for the closeout to balance, Central Nine Adult Education needs to send the refund to DWD in the amount of \$1624.00.

Chris Lewis moved for approval of the refund in the amount of \$1,624.00 to be issued to the Department of Workforce Development. Linda Polesel seconded the motion. Motion passed 6-0.

**Attachments:**

[Request for Approval to Send Refund to Department of Workforce Development 1 .pdf](#)  
[Receipt for refund.pdf](#)

## 7.6 Request Approval that Expenditures be moved from Fund to Fund

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**Minutes:**

Michelle Davis requested approval for expenditures be moved from fund to fund. Michelle Davis made the Board aware that her request is in arrears due to the fact the money had already been moved.

Mrs. Payton stated that all of the high school division requests for money to be moved from fund to fund is always done after Board approval has been given. Michelle Davis assured the Board that in the future, Board approval will be obtained prior to any moving of money from fund to fund.

Chris Lewis moved for approval of the expenditures that had been already moved from fund to fund. Becky Nelson seconded the motion. Motion passed 6-0.

**Attachments:**

[funds moved - Sept board meeting.pdf](#)

## 8 Adult Education Monthly Update

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**Minutes:**

Michelle Davis shared the Adult Education Fast Facts (attached).

**Attachments:**

[Fast Facts 2024-25.1.pdf](#)

## 9 Public Comments

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**Minutes:**

None presented.

## 10 Board Member Comments

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**Minutes:**

None presented.

## 11 Adjournment

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**Minutes:**

With no further business, Ed Harvey moved for adjournment at 7:17 p.m.