

# Governing Board Meeting

James Hixson Board Room  
Thursday, November 13, 2025  
6:00pm

**Present:** Cindy Payton, Business Manager, Central Nine Career Center; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Linda Polesel, Clark Pleasant Community School Corporation; Brian Downard, Beech Grove City Schools; Ed Harvey, Nineveh Hensley Jackson United School Corporation; Sheila Martin, Greenwood Community School Corporation

**Absent:** Becky Nelson, Franklin Community School Corporation; Scott Alexander, Center Grove Community School Corporation; Chris Lewis, Perry Township Schools

## 1 Pledge and Welcome

Dawn Downer, President

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This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

### Minutes:

The meeting was called to order at 6:02 p.m. by President, Dawn Downer. Mrs. Downer welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Matt Edwards, Aviation Instructor; Alvin Bible, C9TA Representative; Michelle Davis, Adult Education Director; Mike Quaranta, Assistant Director; and Laura Showalter, Executive Assistant/Benefits Coordinator.

Dr. Kovach requested 2 changes/additions to the agenda. He explained that Items 4.3 and 4.6 had changes to the attachments.

Ed Harvey moved for approval of the changes/additions to the agenda. Sheila Martin seconded the motion. Motion passed 5-0.

## 2 Program Showcase - Aviation

Matt Edwards, Aviation Instructor

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### Minutes:

Matt Edwards, Aviation Instructor, introduced his students and shared a video of the students glider competition. The students then showed/demonstrated the gliders that they had made.

## 3 Approval of Consent Agenda Items

### Minutes:

Sheila Martin moved for approval of the consent agenda items as presented. Linda Polesel seconded the motion. Motion passed 5-0.

### 3.1 Financial Report and Claims

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**Attachments:**

[CHECK DATE 10-10-2025.pdf](#)

[CHECK DATE 10-24-2025.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

### 3.2 Personnel Recommendations

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- No High School Personnel Report

### 3.3 Minutes for Approval

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**Attachments:**

[Minutes 10.9.25.pdf](#)

[Ex. Session Minutes 10.9.25.pdf](#)

## 4 Items of Action - ACTION

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### 4.1 Request Approval of Cummins Diesel Engine Module Donation

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**Minutes:**

Dr. Kovach reminded the Board that this item was tabled at last month's meeting because some of the donation form was not readable. He then requested approval of the Cummins Diesel Engine Module Donation.

Linda Polesel moved for approval of the Cummins Diesel Engine Module Donation. Ed Harvey seconded the motion. Motion passed 5-0.

**Attachments:**

[Cummins Terms and Conditions.pdf](#)

[Cummins Equipment for Education Photo consent form.pdf](#)

[Cummins Equipment for Education WAIVER RELEASE AND INDEMNIFICATION AGREEMENT.pdf](#)

### 4.2 Request Approval of Executive Director's Evaluation

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**Minutes:**

Dawn Downer stated that 6 of the 8 Board Members had completed the Executive Director's Evaluation. Mrs. Downer shared that she had met with Dr. Kovach to review his evaluation.

Brian Downard moved for approval of the Executive Director's Evaluation. Sheila Martin seconded the motion. Motion passed 5-0.

### 4.3 Request Approval of Amendment to Executive Director's Contract Addendum

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**Minutes:**

Dawn Downer explained that when Dr. Kovach's Addendum was approved in July 2025. She explained that mistakenly, a section had been added regarding insurance after retirement. She stated again that this was mistakenly added and is now requesting the approval of the amendment to the Executive Director's Contract Addendum.

Ed Harvey moved for approval of the amendment to the Executive Director's Contract Addendum. Sheila Martin seconded the motion. Motion passed 5-0.

**Attachments:**

[Director s Contract REVIEWED BY LEGAL COUNSEL.pdf](#)

#### 4.4 Request Approval of Board Policy - 2nd Reading

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Volume 37 No. 2

Special Update July 2025

Special Update August 2025

**Minutes:**

Dr. Kovach reminded the Board that the Board Policy had been brought to the November Governing Board meeting as a 1st reading. He requested approval of the Board Policy - 2nd Reading.

Ed Harvey moved for approval of the Board Policy. Shelia Martin seconded the motion. Motion passed 5-0.

#### 4.5 Ratification of Collective Bargaining Agreement

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**Minutes:**

Dr. Kovach stated that last month before the Governing Board meeting, a public hearing was held to take public comment before ratifying the Collective Bargaining Agreement. He explained that this is a 2-year contract. He requested ratification of the contract as presented.

Linda Polesel moved for Ratification of the Collective Bargaining Agreement. Brian Downard seconded the motion. Motion passed 5-0.

**Attachments:**

[DRAFT Revised 11.4.25 Collective Bargaining Agreement - Google Docs.pdf](#)  
[25-26 FINAL Collective Bargaining Agreement 3 .pdf](#)

#### 4.6 Request Approval of Non-Certified and Administration Salary Increases

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- This action is an attempt to keep non-certified, administration and certified staff percentage increases commensurate.
- All non-certified and administrative staff were rated highly effective for the 2024-2025 school year.

**Minutes:**

Dr. Kovach explained that the Non-Cert and Administration employees had received a salary increase in July of 2%. He stated that this action item is an attempt to keep the non-certified, administration, and certified staff percentage increases commensurate. Dr. Kovach shared that all non-cert and administrative employees had been evaluated as highly effective for the 2024-2025 school year.

Sheila Martin moved for approval of the non-certified and administration salary increases. Ed Harvey seconded the motion. Motion passed 5-0.

**Attachments:**

[Admin.Non Cert Salary Increases.pdf](#)

## 5 Director's Comments and Items of Information

Dr. Kovach, Director

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We are working through the Perkins comprehensive local needs assessment (CLNA). This is required every two years. We will eventually develop three goals to write our federal grant toward. A stakeholder meeting will take place in January. A C9 board member will be asked to be a part of the stakeholder meeting along with community members, school representatives, and business and industry partners.

December 4th will be a day to host superintendents and principals for an in-person meeting in our restaurant. We will also host our first of two prospective student open houses that evening.

December 9-12th, seven C9 staff members will be attending the Association of Career and Technical Education's (ACTE) national conference in Nashville, TN.

**Minutes:**

Dr. Kovach shared the Director's Comments and Items of Information (listed above).

### 5.1 Students of the Month

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**Minutes:**

Dr. Kovach shared the Students of the Month for November 2025 (attached).

**Attachments:**

[NOV SOTM 25 1 .pdf](#)

### 5.2 Upcoming Dates and Events

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- Prospective Student Open House - December 4, 2025 - 5:30 p.m. to 7:00 p.m.
- End of 1st Quarter - December 19, 2025
- Winter Break Begins - December 22, 2025
- Teacher In-Service Day - January 2, 2026
- Classes Resume - January 5, 2026
- Next Governing Board Meeting - December 11, 2025 - Program Showcase: Culinary Arts

**Minutes:**

Dr. Kovach shared the upcoming dates and events (listed above).

## 6 High School Division Update

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**Minutes:**

Mike Quaranta presented the High School Division Update (attached).

**Attachments:**

## 7 Adult Education Division Action and Items of Information

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### 7.1 Approval of Adult Education Personnel Report

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- No Adult Education Personnel Report

**Minutes:**

No Adult Education Personnel Report presented.

## 8 Adult Education Monthly Update

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**Minutes:**

Michelle Davis shared the Adult Education Monthly Update (attached).

**Attachments:**

[AE success story for November Board 2025.pdf](#)

[November Board - October 2025 Enrollment.pdf](#)

## 9 Public Comments

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**Minutes:**

None presented.

## 10 Board Member Comments

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**Minutes:**

None presented.

## 11 Adjournment

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**Minutes:**

With no further business, Ed Harvey moved for adjournment at 6:55 p.m.