

**Request for Approval of 4 Adult Education staff members to attend the IAACE conference**

**IAACE (Indiana Association of Adult And Continuing Education) Conference in Belterra Resort Convention Center, Florence IN September 30 – October 2, 2026.**

Each employee paid their annual membership to belong to IAACE of \$45.00

The total for the Conference is \$1600.00. (4x\$400 registration) \$1600.00

The approximate mileage to be paid will be \$157.50 per driver (2 drivers). (2 x 157.50) = \$315.00

Cost approximately per hotel room is \$150.00 x 4 rooms for 2 nights = \$1200.00

Total approximate cost for the conference is = **\$3115.00**

I have **Professional Development money and grant** from the State that will cover the expenses.

Alisha Jongeling, Gayle Brooks, Corey Kennedy, Michelle Davis