

# MEMORANDUM

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To: Central Nine Governing Board  
From: Dr. Kovach, Director  
Date: August 13, 2026  
RE: Personnel Recommendations

## **Resignation(s):**

1. Mr. Jason Elmore, Diesel Instructor, resigned effective July 30, 2026.

## **Interim Position:**

1. It is recommended to hire Darryl Willoughby, as the Interim Precision Machining Instructor. Mr. Willoughby will be hired at a daily rate of \$472.07 (this was his daily rate when he retired). He will work 4 days per week beginning August 3, 2026, until September 11, 2026.

## **New Hire(s):**

1. It is recommended to hire Ms. Kristin Wikel as the Special Education Coordinator. Ms. Wikel will begin employment on Monday, August 3, 2026. Ms. Wikel will start the 2026-2027 school year at Experience Level 15 on the Base Salary Schedule at a salary of \$75,000.00. Benefits package available.
2. It is recommended to hire Mr. Edward Brickley as the Criminal Justice Instructor. Mr. Brickley will begin employment on Monday, August 3, 2026. Mr. Brickley will start the 2026-2027 school year at Experience Level 15 on the Base Salary Schedule at a salary of \$68,070.00. Benefits package available.
3. It is recommended to hire Mr. Phillip Smith as the Precision Machining Instructor. Mr. Smith will begin employment on Tuesday, September 8, 2026. Mr. Smith will start the 2026-2027 school year at a prorated salary of \$57,436.80 for 160.5 days. Mr. Smith will start the 2027-2028 school year at \$66,410.00 (daily rate of \$358.98). Mr. Smith will start the 26-27 school year at Experience Level 14 on the Base Salary Schedule. Benefits package available.
4. It is recommended to hire Mark Havens as the Facility Director. Mr. Haven's first day of employment will be Monday, August 17, 2026. Mr. Haven's will receive a prorated salary of \$70,769.24 until June 30, 2027. Beginning July 1, 2027, Mr. Haven's will receive an annual salary of \$80,000.00. Benefits package available.

## **Leave of Absence:**

1. Mrs. Tiffany Bickerstaff, Media Manager, will take maternity leave beginning approximately on October 20, 2026. She plans on returning approximately around January 11, 2027.

**Additional Compensation:**

1. It is recommended to pay Trinity Williams, Instructional Assistant, \$20.00 per hour on Mondays for the remainder of the school year. Mr. Williams will monitor the diesel interns who will be required to complete online curriculum associated with their internships.