

Governing Board Meeting

James Hixson Board Room
Thursday, September 10, 2026
6:00pm

Present: Cindy Payton, Business Manager, Central Nine Career Center; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Linda Polesel, Clark Pleasant Community School Corporation; Brian Downard, Beech Grove City Schools; Chris Lewis, Perry Township Schools; Sheila Martin, Greenwood Community School Corporation

Absent: Becky Nelson, Franklin Community School Corporation; Scott Alexander, Center Grove Community School Corporation; Ed Harvey, Nineveh Hensley Jackson United School Corporation

1 Pledge and Welcome

Dawn Downer, President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.

Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 6:00 p.m. by Dawn Downer, President. Mrs. Downer welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Jack Russell representing Center Grove Community School Corporation in the absence of Scott Alexander; Brian Young representing Nineveh Hensley Jackson United School Corporation in the absence of Ed Harvey. Jessica Smith, Veterinary Science Instructor; Alisha Jongeling, Adult Education Assistant Director; Mike Quaranta, Assistant Director; and Laura Showalter, Benefits Coordinator/Executive Assistant.

Mrs. Downer asked if there were any additions/corrections to the agenda. Dr. Kovach shared that Item 5.5, University of Southern Indiana Memorandum of Understanding, was added to the agenda after it was posted.

Sheila Martin moved for approval of the addition to the agenda. Linda Polesel seconded the motion. Motion passed 7-0.

2 Program Showcase

Veterinary Careers - Jessica Smith

Minutes:

Jessica Smith, Veterinary Careers Instructor, and her students outlined the curriculum taught in the Veterinary Careers Program.

3 Public Comments

Minutes:

None presented.

4 Approval of Consent Agenda Items

Minutes:

Chris Lewis moved for approval of the Consent Agenda Items as presented. Brian Downard seconded the motion. Motion passed 7-0.

4.1 Financial Report and Claims

Attachments:

[CHECK DATE 08-14-2026.pdf](#)

[CHECK DATE 08-28-2026.pdf](#)

[Financial 1.pdf](#)

[Financial 2.pdf](#)

[Financial 3.pdf](#)

4.2 Personnel Recommendations

Attachments:

[HS Personnel Report 9.10.26.pdf](#)

4.3 Minutes for Approval

Attachments:

[Minutes 8.13.26.pdf](#)

4.4 Donations

Attachments:

[Whiteland Fire Truck Donation.pdf](#)

5 Items of Action - ACTION

5.1 Request Approval of Technology Disposal

Minutes:

Dr. Kovach requested approval to dispose of outdated technology items.

Sheila Martin moved for approval of the Technology Disposal. Jack Russell seconded the motion. Motion passed 7-0.

Attachments:

[Technology Disposal 2025-2026 1 .pdf](#)

5.2 Request Approval of Service Agreement with Administrator Assistance

Minutes:

Dr. Kovach stated that this is a renewal contract for Paul Gabriel to continue to work on financial issues with Michelle Davis, Adult Education. He explained that the services through Administrator Assistance are funded by Adult Education.

Linda Polesel moved for approval of the Administrator Assistance Agreement. Brian Young seconded the motion. Motion passed 7-0.

Attachments:

[Administrator Assistance Agreement.pdf](#)

5.3 Request Approval of the Resolution Authorizing the Use of Imitation Firearms for the Criminal Justice Program

Minutes:

Dr. Kovach explained that when House Enrolled Act 1433 was approved, a line was inserted stating that no school could have or use any imitation firearms. He assured the Board that the firearms he is requesting to be used are not real. He requested approval of the resolution that would allow our Criminal Justice Students to train with the imitation firearms.

Jack Russell moved for approval of the Resolution Authorizing the Use of Imitation Firearms for the Criminal Justice Program. Brian Young seconded the motion. Motion passed 7-0.

Attachments:

[Resolution for Firearm Usage Criminal Justice.pdf](#)

5.4 Request Approval to Donate Firetruck to United Firefighter Training Network

Minutes:

Dr. Kovach explained that Central Nine has a fire truck that is no longer useful to the program. He shared that the CERT program would like to donate the truck to the United Firefighter Training Network. He explained that the truck would be sent to Paraguay so that it can be used to serve the people in the town. He stated that there is no cost to Central Nine for the donation.

Linda Polesel moved for approval to donate the fire truck to the United Firefighter Training Network. Shelia Martin seconded the motion. Motion passed 7-0.

Attachments:

[United Firefighter Training Network Donation Form.pdf](#)

5.5 Request Approval of the University of Southern Indiana Memorandum of Understanding

Minutes:

Dr. Kovach stated that we have a partnership with the University of Southern Indiana through our Exercise Science program. He shared that this renews the MOU and that nothing has changed except the date.

Chris Lewis moved to approve the University of Southern Indiana Memorandum of Understanding. Sheila Martin seconded the motion. Motion passed 7-0.

Attachments:

[C9_USI.pdf](#)

6 Director's Comments and Items of Information

Dr. Kovach, Director

Last Thursday Administrator Lefler and Senator Banks visited the career center. We had multiple students discuss their experiences as a student and in some cases a small business owner and various instructors also shared about their programs. About ten program were seen. Linda Polesel was able to be a part of the experience.

Minutes:

Dr. Kovach shared the Director's Comments and Items of Information (listed above).

6.1 Students of the Month

Minutes:

Dr. Kovach shared the September Students of the Month (attached).

Attachments:

[SOM_September_2026.pdf](#)

6.2 Upcoming Dates and Events

- October 9, 2026 - End of First Quarter
- October 12-16, 2026 - Fall Break
- October 19, 2026 - Classes Resume
- October 8, 2026 - Next Governing Board Meeting - Program Showcase: Medical Assistant

Minutes:

Dr. Kovach shared the Upcoming Dates and Events (listed above).

6.3 Board Policy Review - 1st Reading

Minutes:

Dr. Kovach shared the Board Policy Review for a 1st Reading. He asked if any Board member would be willing to review it before next month's second reading and request for approval. The Board requested that the Board Policy be emailed to each member so that everyone could review it.

Attachments:

[Vol. 38 No. 1.pdf](#)

[Vol. 38 No. 1 Nondiscrimination.pdf](#)

[Special Update AI.pdf](#)

[Vol. 38 No. 2.pdf](#)

7 High School Division Update

Minutes:

Mike Quaranta shared the High School Division Update (attached).

Attachments:

[September 2026 - High School Board Report.pdf](#)

8 Adult Education Division Action Items

8.1 Approval of Adult Education Personnel Report

- No Adult Education Personnel Report

Minutes:

No Adult Education Personnel Report for September.

8.2 Request Approval to Transfer Expenditures from Fund to Fund

Minutes:

Alisha Jonegling requested approval to transfer expenditures from fund to fund. She explained that this request is due to the budget closeout from the last program year.

Chris Lewis moved for approval to transfer expenditures from fund to fund. Sheila Martin seconded the motion. Motion passed 7-0.

Attachments:

[AE PY2526 fund transfer 083026.pdf](#)

9 Adult Education Items of Information

9.1 Monthly Budget Update

- No Adult Education Monthly Budget Update

Minutes:

No Adult Education Monthly Budget Update was presented.

9.2 Monthly Enrollment Update

Minutes:

Alisha Jongeling shared the Monthly Enrollment Update (attached).

Attachments:

[September Board - August 2026 Enrollment.pdf](#)

9.3 AE Fast Facts

Minutes:

Alisha Jonegling shared the Adult Education Fast Facts (attached).

Attachments:

[Fast_Facts_2025-26.pdf](#)

9.4 AE Student and Business Partner Success Stories

Minutes:

Alisha Jonegling shared the Adult Education Student and Business Partner Success Stories (attached).

Attachments:

[Jody_Dennison_Success_Story.pdf](#)

[Bastin_Logan_Partnership_Story.pdf](#)

9.5 2026-2027 Adult Education Goals

Minutes:

Alisha Jonegling shared the 2026-2027 Adult Education Goals (attached).

Attachments:

[2026-27_AE_Goals.pdf](#)

10 Board Member Comments

Minutes:

None presented.

11 Adjournment

Minutes:

With no further business, Sheila Martin moved for adjournment at 6:43 p.m.