Governing Board Meeting

James Hixson Board Room
Thursday, October 8, 2026
6:00pm

Present: Cindy Payton, Business Manager, Central Nine Career Center; Dr. William Kovach, Executive Director; Dawn Downer, Franklin Township Community School Corporation; Becky Nelson, Franklin Community School Corporation; Linda Polesel, Clark Pleasant Community School Corporation; Scott Alexander, Center Grove Community School Corporation; Brian Downard, Beech Grove City Schools; Chris Lewis, Perry Township Schools; Sheila Martin, Greenwood Community School Corporation

Absent: Ed Harvey, Nineveh Hensley Jackson United School Corporation

1 Pledge and Welcome

Dawn Downer, President

This meeting is a meeting of the Governing Board in public for the purpose of conducting the Career Center's business and is not to be considered a public community meeting. There will be time for public participation as indicated by a specified agenda item.
Mission Statement: To engage, support, and empower students by providing active, career-based learning in an experiential environment.

Minutes:

The meeting was called to order at 6:04 p.m. by President, Mrs. Dawn Downer. Mrs. Downer welcomed everyone and led the Pledge of Allegiance.

Those in attendance: Brian Young, representing Nineveh Hensley Jackson United School Corporation in the absence of Ed Harvey; Mike Quaranta, Assistant Director; Lisa Pfeiffer, Medical Assistant Instructor; Liz Gwin, Medical Assistant Instructor; Michelle Davis, Adult Education Director; and Laura Showalter, Executive Assistant/Benefits Coordinator.

Dawn Downer asked if there were any changes/additions/deletions to the agenda. Dr. Kovach stated that Item 5.5, Request Approval of Teacher Salary Increases, had been removed from the agenda. Item 8.2, Adult Education Request Approval for Expenditures to be transferred from fund to fund, was added after the agenda was posted.

Scott Alexander moved for approval of the additions/changes/deletions to the agenda. Sheila Martin seconded the motion. Motion passed 8-0.

2 Program Showcase - Medical Assistant

Lisa Pfeiffer and Liz Gwin, Instructors

Minutes:

The Medical Assistant Instructors and students shared what they are learning. The students then demonstrated taking blood pressure and shared documents showing charting patients.

3 Public Comments

Minutes:

None presented.

4 Approval of Consent Agenda Items

Minutes:

Brian Downard moved for approval of the Consent Agenda Items as presented. Sheila Martin seconded the motion. Motion passed 8-0.

4.1 Financial Report and Claims

Attachments:

PAYROLL_REPORT_09-11-2026.pdf
PAYROLL_REPORT_09-25-2026__1_.pdf
Financial_1.pdf
Financial_2.pdf
Financial_3.pdf

4.2 Personnel Recommendations

Attachments:

HS_Personnel_Report_10.8.26.pdf

4.3 Minutes for Approval

Attachments:

Minutes_9.10.26.pdf

5 Items of Action - ACTION

5.1 Request Approval of Revised School Billings

Minutes:

Dr. Kovach requested approval of the revised school billings based on Count Day enrollment numbers.

Chris Lewis moved for approval of the revised school billings based on Count Day enrollment numbers. Brian Downard seconded the motion. Motion passed 8-0.

Attachments:

Revised_Count_Day_Billings_2026-2027.pdf

5.2 Request Approval of Revised CERT Contract

Minutes:

Dr. Kovach presented the revised CERT Contract for approval. He explained that this reflects the count day enrollment numbers.

Scott Alexander moved for approval of the revised CERT Contract. Linda Polesel seconded the motion. Motion passed 8-0.

Attachments:

Revised_CERT_Agreement_26-27.pdf

5.3 Request Approval of Board Policy - 2nd Reading

Minutes:

Dr. Kovach presented the Board with the 2nd reading of the Board Policy that was presented in September 2026. After much discussion and questions regarding some of the policy, it was decided to have it reviewed and any corrections made to the policy before bringing it back in November for the 2nd reading.

Scott Alexander moved to table Item 5.3 Request Approval of Board Policy - 2nd reading until the November Board meeting. Chris Lewis seconded the motion. Motion passed 8-0.

Attachments:

Vol._38_No._1.pdf
Vol._38_No._2.pdf
Vol._38_No._1_Nondiscrimination.pdf
Special_Update_AI.pdf

5.4 Request Approval of Memorandum of Understanding for Health Insurance Premium Holiday

Minutes:

Dr. Kovach presented the Board with the Memorandum of Understanding for Health Insurance Premium Holiday. He explained that this memorandum is a clarification issued by Jim Hamilton, School Trust Attorney. It was created to make sure that the premiums saved by the holiday are equal for staff and the school.

Becky Nelson moved for approval of the Memorandum of Understanding for Health Insurance Premium Holiday. Sheila Martin seconded the motion. Motion passed 8-0.

Attachments:

MOA_Premium_Holiday.pdf

6 Director's Comments and Items of Information

Dr. Kovach, Director

6.1 Students of the Month

Minutes:

Dr. Kovach shared the Students of the Month for October (attached).

Attachments:

October_SOTM_2026.pdf

6.2 Upcoming Dates and Events

- October 12-16, 2026 - Fall Break
- October 19, 2026 - Classes Resume
- Next Governing Board Meeting - November 12, 2026; Program Showcase: Construction Trades

Minutes:

Dr. Kovach shared the Upcoming Dates and Events (listed above).

7 High School Division Update

Minutes:

Mike Quaranta shared the High School Division Update (attached).

Attachments:

October_2026_High_School_Board_Report.pdf

8 Adult Education Division Action Items

8.1 Approval of Adult Education Personnel Report

Minutes:

Michelle Davis requested approval of the Adult Education Personnel Report.

Scott Alexander moved for approval of the Adult Education Personnel Report as presented. Sheila Martin seconded the motion. Motion passed 8-0.

Attachments:

Adult_Education_Personnel_Report_for_October_2026.pdf

8.2 Request Approval of Expenditures Moved from Fund to Fund

Minutes:

Michelle Davis requested approval of Expenditures that have been moved from Fund to Fund.

Linda Polesel moved for approval of Expenditures Moved from Fund to Fund. Brian Downard seconded the motion. Motion passed 8-0.

Attachments:

abe_PY2526_closeout_transfers.pdf

9 Adult Education Items of Information

9.1 Monthly Budget Update

- No Adult Education Monthly Budget Update

9.2 Monthly Enrollment Update

Minutes:
Michelle Davis shared the Adult Education Monthly Enrollment Update (attached).

Attachments:
October_Board_-_September_2026_Enrollment.pdf

9.3 AE Student and Business Partner Success Stories

- No Business Partner Success Story to present for October

Minutes:
Michelle Davis shared the Adult Education Student Success Story (attached).

Attachments:
Saumya_Thakur.pdf

9.4 2026-2027 Adult Education Goals

https://docs.google.com/presentation/d/1Slsa71ITa0dfsHBQ34iG3LKW1oPBREO7myUqK2ME3Ug/edit?slide=id.h46e73f874c060edf_0_0#slide=id.h46e73f874c060edf_0_0

Minutes:
Michelle Davis shared the 2026-2027 Adult Education Goals (attached).

Attachments:
2026-27_AE_Goals__1_.pdf

10 Board Member Comments

Minutes:
Dawn Downer invited everyone to attend the World Food Championships on October 16, 2026, in which Chef Brian Mendenhall will be participating.

11 Adjournment

Minutes:
With no further business, Scott Alexander moved for adjournment at 6:58 p.m.